

PERSONNEL AND TRAINING BUREAU  
TRAINING DIVISION

**NOTICE**  
12.1.1

December 21, 2012

**TO:** Concerned Commanding Officers

**FROM:** Commanding Officer, Training Division

**SUBJECT:** SENIOR MANAGEMENT INSTITUTE FOR POLICE

The Senior Management Institute for Police (SMIP) is a program of the Police Executive Research Forum Program that provides senior executives intensive training in the latest management concepts and practices used in business and government. Participants receive a clear understanding of management theory, policy development, planning processes and organizational structure and behavior. The demanding three-week course addresses issues that demand the attention of today's progressive law enforcement leaders.

The Department is seeking applicants at the rank of Captain or their equivalent to attend this prestigious program. The program is held on the campus of Boston University where selected participants are mandated to reside while attending the program. Applicants shall submit an Intradepartmental Correspondence, Form 15.2, to the Commanding Officer, Training Division (TD), **no later than Friday, February 22, 2013**. The Intradepartmental Correspondence should provide compelling rationale detailing why the applicant would be best suited to attend SMIP. The 2013 SMIP schedule is as follows:

**Session 53: June 2 through 20, 2013**

**Session 54: June 9 through 27, 2013**

**Session 55: July 14 through August 1, 2013**

Interested applicants are encouraged to visit SMIP website by logging onto [www.policeforum.org](http://www.policeforum.org). It is critical that no applicant submit an online application without being notified of their selection to attend by the Commanding Officer, TD. Personnel who are selected to attend will be notified by TD. If there are any questions, please have a member of your staff contact Sergeant Jerry Chaney or Officer Lloyd Johnson, Training Coordination Unit, TD, at (213) 485-3161.

APPROVED:



MICHELLE VEENSTRA, Captain  
Commanding Officer  
Training Division



STEPHEN R. JACOBS, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

DISTRIBUTION "B"